

**Monterey County Regional Fire District  
BOARD OF DIRECTORS Minutes  
Regular Meeting March 26, 2024  
4:00 p.m.**

**MEETING LOCATION:** Administration Offices, 19900 Portola Drive, Salinas, California 93908

**1. CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Monterey County Regional Fire District was called in order by Director Slaten at 4:00pm

**1.1. Pledge of Allegiance-**Led by Director Slaten

**1.2. Roll call of Directors**

Members Present: Slaten, Dahle, Hollingsworth

Members Absent: Lindley

**2. CLOSED SESSION - 4:02pm**

**2.1. Public Comment**

There was no one from the public present and no comment made.

**2.2 Conference with Labor Negotiator- Government Code Section 54957.6**

Agency Designated Representative: Lisa Charbonneau

Employee Organization: Local 2606, International Association of Firefighters IAFF

**3. RECONVENE THE OPEN SESSION**

**3.1 Call the meeting to order. – 5:02pm**

**4. CONSENT AGENDA**

*The matters listed under the Consent Agenda will be acted upon by one motion affirming the action recommended. There will be no separate discussion on items unless members of the Board, staff or the public request removal of the item for separate action.*

**4.1. Approve Meeting Minutes of the Regular meeting of January 30, 2024.**

**4.2. Approve Monthly Financial Report for January and February 2024.  
(General Fund Reconciliation, Payroll Summary, Accounts Payable)**

**4.3. Approve Board Policy 2024-02 Reproductive Loss Policy.**

**4.4. Adopt Resolution 2024-12 a resolution approving the Automatic Aid Agreement between the United States Army Garrison, Presidio of Monterey, and the Monterey County Regional Fire Protection District.**

**4.5. Approve Resolution 2024-10 commending Board President Warren “Pete” Poitras.**

**4.6. Approve Resolution 2024-11 commending Fire Captain Michael Foster.**

Motioned by Director Dahle, seconded by Director Hollingsworth to approve the consent agenda items.

Motion carried with a unanimous vote.

Ayes: Slaten, Dahle, Hollingsworth

Noes: None Absent: Lindley

**5. PUBLIC COMMENT**

There was no one from the public present and no comment made.

**6. PUBLIC HEARING**

**6.1. Public hearing regarding the adoption of Resolution 2024-09 Updating the Fire Capital Facilities and Equipment Financing Plan. Making the required findings and setting the Current Rate of the Fire Mitigation Fees Affecting New Construction in the Monterey County Regional Fire Protection District for fiscal year 2024-2025.**

Motioned by Director Hollingsworth, seconded by Director Dahle open the public hearing regarding the adoption of Resolution 2024-09 Updating the Fire Capital Facilities and Equipment Financing Plan. Making the required findings and setting the Current Rate of the Fire Mitigation Fees Affecting New Construction in the Monterey County Regional Fire Protection District for fiscal year 2024-2025.

Motion carried with unanimous vote.

Ayes: Slaten, Dahle, Hollingsworth

Noes: None Absent: Lindley

**7. REGULAR AGENDA**

**7.1. Election of Board Officers for 2024.**

Discuss and elect a Board President and Board Secretary for 2024.

Motioned by Director Slaten, seconded by Director Hollingsworth to elect Director Dahle as President and Director Slaten as Secretary.

**7.2. 2023 Monterey County Regional Fire District Annual Report.**

Accept and file report.

The 2023 Monterey County Regional Fire District Annual Report was accepted.

**7.3. Board Policy 2024-03 Drug and Alcohol Policy and Testing Procedure Policy.**

Approve Board Policy 2024-03 Drug and Alcohol Policy and Testing Procedure Policy and rescind Board Policy 2018-04.

Motioned by Director Slaten, seconded by Director Hollingsworth to approve Board Policy 2024-03 Drug and Alcohol Policy and Testing Procedure Policy and rescind Board Policy 2018-04.

**7.4. Fire District Cannabis Business Tax Notice of Intention to Circulate Initiative Petition.**

Receive report, discuss, and file report.

Fire District Cannabis Business Tax Notice of Intention to Circulate Initiative Petition was received.

**7.5. Ballot Election for LAFCO Commissioner – Special District Regular Member.**

Receive report, discuss, vote for a regular member to represent Special District's on LAFCO.

Report was received. Director Chad Lindley (MCRFD) and Russ Jefferies (NCFD) are candidates. Director Slaten nominated Director Lindley, with Directors Dahle and Hollingsworth supporting the nomination.

**7.6. Fire District Conflict of Interest Code**

Adopt Resolution 2024-13 Modifying the District's Conflict of Interest Code.

Motioned by Director Slaten, seconded by Director Hollingsworth to adopt Resolution 2024-13 Modifying the District's Conflict of Interest Code.

Motion carried with unanimous vote.

Ayes: Slaten, Dahle, Hollingsworth

Noes: None Absent: Lindley

**8. LABOR REPORTS**

**8.1. Local 2606**

Justin Linqvist touched on the progress of our latest hiring group and welcomed the District's new Director, Nichole Hollingsworth. He mentioned the local would be helping with summer picnic and invited the Board members to join. There a many new babies being born to our staff. Justine gave recognition to some of the staff's children's accomplishments. Justin said thank you for letting him have the shortest run as President, just 3.5 months, as he has been promoted to Division Chief of Training.

**8.2. Administration Unit**

Eric Ulwelling had nothing to report.

**9. CHIEF REPORT**

**9.1. Fire Prevention and Fleet- Chief Anderson**

**9.2. EMS and Safety- Chief Reyes**

**9.3. Operations and Training- Chief Ulwelling**

**9.4. Human Resources- Human Resource Officer Arreguin**

**9.5. Finance- Finance Officer Renwick**

General updates provided by the Chief Officers & Human Resources on their responsibility areas. Chief Anderson was out due to injury and Chief Reyes was on vacation. No action required.

## **10. FUTURE AGENDA ITEMS**

There are no future agenda items.

## **11. ADJOURNMENT**

Motioned by Director Slaten, seconded by Director Hollingsworth to adjourn the meeting at 5:34pm.

Motion carried with unanimous vote.

Ayes: Slaten, Dahle, Hollingsworth

Noes: None Absent: Lindley

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Aimee Dahle, President

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Jim Slaten, Secretary